

ARC-PA Standard	Policy	Source	Web Address (if applicable)
<p>A3.08: The program publishes, makes readily available to current and prospective students, and consistently applies a policy stating that PA students are not required to provide or solicit clinical sites or preceptors.</p> <p>A3.14j: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: j) policy for student travel to required rotation sites</p>	<p>Core Rotations</p> <p>Nine five-week rotations take place at various locations. Eight of the nine rotations are core rotations that must be completed as determined by the Program. Core rotations are available only at sites that the Program has vetted, and the Program will not seek additional core rotations at students' request. According to ARC-PA standards, students are not required to provide or solicit clinical sites or preceptors.</p> <p>The student is responsible for housing if they are assigned to a clinical rotation site outside the greater Lehigh Valley area. Students are responsible for their travel to and from clinical rotations during the clinical year. As of the 2025-2026 academic year, no student will be required to do any rotation that is more than 60 miles from the program.</p> <p>In addition to in-person patient encounters, some rotations may include telehealth, online patient encounter modules, simulation experiences, or a combination thereof as determined by the Program.</p> <p>Student learning outcomes and</p>	<p>PA Program Student Manual</p>	

	<p>instructional objectives are listed in each course syllabus. To demonstrate competency, the Program utilizes mid-rotation site visits with Typhon logging review, final course Typhon logging review, Call Back Day assessments, and Preceptor Evaluation feedback after each rotation (clinical course) for every student. Program competencies are assessed throughout the clinical rotations and comprehensively in the Summative experience.</p> <p>Emergency Medicine-PA 630-5 Credits Family Medicine I Acute Care-PA 631-5 Credits Family Medicine II Chronic Care-PA 632-5 Credits Internal Medicine-PA 633-5 Credits Women's Health-PA 634-5 Credits Pediatrics-PA 635-5 Credits Psychiatry-PA 636-5 Credits Surgery-PA 637-5 Credits Elective-5 Credits</p> <p>Elective Rotations</p> <p>Rotations are offered through local affiliations as well as outside our local area, based on availability. The elective rotation may be in any field of medicine or surgery that involves clinical interaction under the supervision of a licensed health care provider.</p>		
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	<p>Students may request their elective rotation specialty, provided they are in good academic standing and based on site availability. The student should meet with their Clinical Advisor to procure the elective site and preceptor. Students may provide suggestions and contact information for preceptors to the Clinical Advisor; however, according to ARC-PA standards, they are not required to provide or solicit clinical sites or preceptors. If students have a contact, they should speak to their Clinical Advisor to develop a plan for connecting with that clinician. Once the Clinical Advisor contacts and secures the site, the student will be “locked in” for that site unless a very unusual situation occurs. Any costs associated with an elective rotation are the student’s responsibility. <i>Please note that distant and local elective rotation sites and specialties may not always be available.</i></p> <p>The Program reserves the right to mandate a particular elective based on academic or professional progression.</p>		
A3.09a: The program publishes, makes readily available to current and prospective students, and consistently applies policies based on current	<p>Required Health Records and Immunizations</p> <p>The Physician Assistant Program and clinical affiliates require that certain immunizations and a health screening be performed before</p>	PA Program Student Manual	

<p>CDC health professionals' recommendations and applicable state or country mandates for: a) minimum immunization and health screening of students</p>	<p>attending any clinical experiences. Our clinical affiliates may require immunizations or health screenings that are above and beyond university requirements. Students may not be permitted to engage in clinical experiences if they do not comply with the requirements. This standard is in place to prevent endangering the student, other students, health care workers, patients, or others from developing potentially communicable diseases. This policy also protects the students from acquiring these diseases since they will be exposed to potentially infectious patients during their clinical training. The requirements may change as needed. If new immunization and/or testing recommendations are required by clinical affiliated sites, compliance will be required. Student health records are confidential and will not be accessible to or reviewed by any members of the Physician Assistant Program, except for immunization and screening results. Students will review and sign a release for Program personnel to review immunization and screening while participating in the Physician Assistant Program.</p> <ol style="list-style-type: none"> 1. All students must obtain a medical evaluation at the start of the Program. These evaluations will not be viewed by Program faculty or staff but are reviewed by DeSales University Health and Wellness Center. Changes in health 		
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	<p>status, physical or mental, may impact patient safety. All health care providers have a responsibility to protect the patients in the health system. Changes in a student's health status should be reported to a healthcare provider to ensure confidentiality of protected student health information. The Program has a responsibility to withhold the student from participating in clinical experiences until they are cleared by their medical provider.</p> <ol style="list-style-type: none"> 2. Students may be required to complete health screening questionnaires as directed by our clinical affiliates regarding exposure to infectious diseases. Failure to comply with these questionnaires will prohibit student access to campus activities and clinical experiences. 3. Students are required to submit documentation of the appropriate immunizations or evidence of titer indicating immunity. The student will not receive clearance to attend any clinical experience until all required paperwork, immunizations (or proof of immunity), and clearances are submitted and approved by the Physician Assistant Program. It is the student's responsibility to make up missed clinical experiences due to a lack of appropriate documentation. Medical and/or religious 		
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	<p>exemptions may be considered but are not necessarily accepted by all clinical partners. Students seeking medical or religious exemption should consult the Program Director for next steps. Lack of appropriate documentation may lead to delays in program completion. The cost of immunizations and titers is the students' responsibility. Influenza vaccines and tuberculosis screening tests can be obtained at any facility. Please refer to the Centers for Disease Control Recommendations for Healthcare Professionals at https://www.immunize.org/wp-content/uploads/catg.d/p2017.pdf</p> <p>Didactic year immunization and health screening requirements</p> <ul style="list-style-type: none"> • Measles, Mumps, Rubella (2 vaccines or 3 titers) • Varicella (2 vaccines or titer) • Hepatitis B (3 vaccines and positive antibody titer) • Hepatitis B Antigen (ONLY if Hepatitis B antibody titer is negative or non-reactive) <ul style="list-style-type: none"> • Tetanus, Diphtheria, and Pertussis-one-time dose of Tdap and Tdap booster within the past 10 years • Influenza vaccine (NOT DUE until the start of influenza 		
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	<p>season)</p> <ul style="list-style-type: none"> • Tuberculosis (2 step PPD skin test 1-3 weeks apart, OR Quantiferon Gold blood test, OR clear chest x-ray if a positive test is returned) • Meningococcal vaccine <p>Clinical year immunization and health screening requirements</p> <ul style="list-style-type: none"> • Completion of all Didactic year requirements • 1-step PPD OR repeat annual CXR OR repeat annual Quantiferon Gold • Influenza vaccine (NOT DUE until the start of influenza season) • Hepatitis B Antigen (ONLY if required to be completed in the first year and no further evidence of immunity documented) <p>4. Clinical affiliates may require additional vaccines. Changes to vaccine requirements by clinical affiliates are not within the control of the Physician Assistant Program. Non-compliance with requirements could impact the</p>		
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	<p>student's ability to participate in clinical rotations, complete the Program in the traditional timeline, or complete the Program.</p> <ol style="list-style-type: none"> 5. Per ARC-PA policy, PA Program faculty and staff will not serve as healthcare providers for students, except in emergency situations. 6. All students are required to obtain and maintain health insurance for the duration of the Program through private means. All financial costs of healthcare, whether dependent or independent of Program activities, are the responsibility of the student. 7. If any of the requirements are medically contraindicated, the student is required to obtain documentation from a healthcare provider. <p>Hepatitis B Nonresponder Recommendations</p> <p>“Completely vaccinated HCP with anti-HBs <10 mIU/mL should receive an additional dose of HepB vaccine, followed by anti-HBs testing 1–2</p>		
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	<p>months later. HCPs whose anti-HBs remain <10 mIU/mL should receive 2 additional vaccine doses (usually 6 doses total), followed by repeat anti-HBs testing 1–2 months after the last dose. Alternatively, it might be more practical for very recently vaccinated HCP with anti-HBs <10 mIU/mL to receive 3 consecutive additional doses of HepB vaccine (usually 6 doses total), followed by anti-HBs testing 1–2 months after the last dose.”</p> <p>CDC Guidance for Evaluating HPC for Hepatitis B Virus Protection and for Administering Postexposure Management</p> <p>http://www.cdc.gov/mmwr/preview/mmwrhtml/rr6210a1.htm, Accessed June 2025.</p>		
<p>A3.09b: The program publishes, makes readily available to current and prospective students, and consistently applies policies based on current CDC health professionals’ recommendations and applicable state or country mandates for: b) international travel (for programs offering</p>	<p>The DeSales PA Program does not currently offer an international travel component.</p>		

international curricular components)			
A3.11a: The program publishes and makes readily available to enrolled and prospective students current program information, including: a) the program's ARC-PA accreditation status as provided to the program by the ARC-PA	The Accreditation Review Commission on Education for the Physician Assistant, Inc. (ARC-PA) has granted Accreditation-Continued status to the DeSales University Physician Assistant Program sponsored by DeSales University. Accreditation-Continued is an accreditation status granted when a currently accredited program is in compliance with the ARC-PA Standards. Accreditation remains in effect until the program closes or withdraws from the accreditation process or until accreditation is withdrawn for failure to comply with the Standards. The approximate date for the next validation review of the program by the ARC-PA will be June 2027. The review date is contingent upon continued compliance with the Accreditation Standards and ARC-PA policy. The program's accreditation history can be viewed on the <u>ARC-PA website</u> .	DeSales University PA Program Website→Program Highlights→Proven Outcomes	https://www.desales.edu/programs/grad/mspas
A3.11b: The program publishes and makes readily available to enrolled and prospective students current program information, including: b) evidence of its effectiveness in meeting its goals		DeSales University PA Program Website→Outcomes, Technical Standards, & Competencies →Program goals &	https://www.desales.edu/academics/mspas/program-goals

		success of goal data	
A3.11c: The program publishes and makes readily available to enrolled and prospective students current program information, including: c) the current annual “NCCPA PANCE Exam Performance Summary Report Last 5 Years” listing pass rates at each distant campus individually provided by the NCCPA through its program portal, when complete or no later than April first (4/1) of each year		DeSales University PA Program Website→Program Highlights→Value and Return on Investment	https://www.desales.edu/_files/pdfs/NCCPA%20Report%202024.pdf
A3.11d: The program publishes and makes readily available to enrolled and prospective students current program information, including: d) all required curricular components and the delivery method	Delivery Method is In Class-Day as noted on the PA Program Website https://www.desales.edu/programs/grad/mspas	DeSales University PA Program Website→What Will You Study→Preview the Full MSPAS Curriculum	https://www.desales.edu/academics/mspas/mspas-full-curriculum

A3.11e: The program publishes and makes readily available to enrolled and prospective students current program information, including: e) academic credit offered by the program	<p>The DeSales PA Program is 99 credits. Individual course credits can be found:</p> <p>https://www.desales.edu/academics/mspas/mspas-full-curriculum</p>	DeSales University PA Program Website→Program Details	https://www.desales.edu/programs/grad/mspas
A3.11f: The program publishes and makes readily available to enrolled and prospective students current program information, including: f) estimates of the total cost of enrollment		DeSales University PA Program Website→Admission Requirements →Tuition & Fees	https://www.desales.edu/cost-aid-scholarships/grad
A3.11g: The program publishes and makes readily available to enrolled and prospective students current program information, including: g) program-defined competencies for entry level practice		DeSales University PA Program Website→Outcomes, Technical Standards, & Competencies →Program Required Competencies	https://www.desales.edu/academics/mspas/program-required-competencies
A3.11h: The program publishes and makes	The DeSales PA Program does not have a geographically distant campus.		

readily available to enrolled and prospective students current program information, including: h) which services and resources are only available, or differently available, to students and faculty on the main campus when the program is offered at a geographically distant campus location			
A3.11i: The program publishes and makes readily available to enrolled and prospective students current program information, including: i) current annual student graduation rate information, on the table provided by the ARC-PA, no later than April 1st (4/1) of each year		DeSales University PA Program Website→Out comes, Technical Standards, & Competencies →Student Attrition Information	https://www.desales.edu/programs/grad/mspas
A3.12a: The program publishes, consistently applies, and makes readily available to enrolled and prospective	While the program prefers a higher GPA, higher direct patient care hours, higher standardized test scores, as well as higher service hours, we conduct a completely holistic review of each application meeting	DeSales University PA Program Website→Program	https://www.desales.edu/programs/grad/mspas

<p>students any admission and enrollment practices that address: a) favored or preferred characteristics, individuals, or groups (if applicable)</p>	<p>minimum admission requirements. All components are considered including courses taken; GPAs, including trajectories; personal statement; the strength of the letters of recommendation; standardized test scores; and the breadth and depth of experiences.</p> <p>Evaluation methods include:</p> <ul style="list-style-type: none"> • Potentially qualified applicants will be granted a personal interview by invitation only. • Applicants will be evaluated on: <ul style="list-style-type: none"> ○ Academic credentials ○ Accountability ○ Communication Skills ○ Preparedness ○ Professionalism ○ Respectfulness ○ Self-Confidence ○ Understanding the role of the PA/Healthcare ○ Experience with vulnerable or traditionally under-served populations • Military Applicants <ul style="list-style-type: none"> ○ As a proud Yellow Ribbon Program participant, special consideration is given to applicants who have served or are serving in the U.S. military. • DeSales University Students and Alumni <ul style="list-style-type: none"> ○ DeSales University students and alumni will be granted an 	<p>FAQs→What are your admission evaluation methods?</p>	
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	<p>interview upon meeting minimum requirements.</p> <ul style="list-style-type: none"> ○ Two seats are reserved for DeSales University students and alumni each incoming class. • The Physician Assistant Program at DeSales University is a full-time academic program. Advanced placement is not possible. There is no credit awarded for experiential learning. The didactic courses are completed in sequence as listed in the curriculum. 		
<p>A3.12b: The program publishes, consistently applies, and makes readily available to enrolled and prospective students any admission and enrollment practices that address: b) prior education</p>	<p>Bachelor's degree (or higher) from a regionally accredited institution, with a minimum overall cumulative GPA of 3.0 and a minimum science cumulative GPA of 3.0 (on 4.0 scale).</p> <p>All prerequisite coursework must be completed prior to matriculation into the program. You may submit your application while completing prerequisite courses, however only two outstanding courses can be completed after the deadline. There are three courses that must have been taken within five years of applying. All prerequisite coursework must be completed prior to matriculation into the program. You may submit your application while completing prerequisite courses, however only two outstanding courses can be</p>	<p>DeSales University PA Program Website→Admission Requirements</p>	<p>https://www.desales.edu/programs/grad/mspas</p>

	<p>completed after the deadline. Courses include: English Composition I*, English Composition II*, General or Introduction to Psychology, Statistics, General Biology, General (Inorganic) Chemistry, Organic Chemistry, Microbiology, Human Anatomy & Physiology I and II or one semester of Human Anatomy and one semester of Human Physiology. A writing intensive course will be considered to satisfy the requirement if English Composition was not required for your curriculum. AP English will also satisfy the requirement.</p> <p>There are three courses that must have been taken within five years of applying: Microbiology, and Human Anatomy and Physiology I and I. Exceptions may be made if you have been active in the medical field since taking the courses or graduating.</p>		
A3.12c: The program publishes, consistently applies, and makes readily available to enrolled and prospective students any admission and enrollment practices that address: c) awarding or granting advanced placement	<p>Academic Requirements</p> <p>The Physician Assistant Program at DeSales University is a full-time academic program. Advanced placement is not possible. There is no credit awarded for experiential learning. The courses are completed in sequence as listed in the curriculum. Sufficient academic progress is needed to maintain academic standing within the PA Program. All courses in the</p>	PA Program Student Manual	

<p>A3.14a: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: a) any required academic standards to maintain enrollment and progress in the curriculum</p> <p>A3.14f: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: f) policies and procedures for dismissal</p>	<p>program are at the graduate level.</p> <p>To remain in acceptable academic standing in the PA Program, the student needs to achieve a 3.0 GPA (B) in each semester. Per University policy, the GPA is calculated by letter grade for each course on a 4.0 scale, not by the percentage achieved. The first occurrence in which the required 3.0 is not met in a semester will result in PA Program academic probation. The next occurrence in which a 3.0 is not achieved in any subsequent semester will result in academic dismissal from the Program. In addition, students must achieve an overall cumulative GPA of 3.0 to graduate from the Program. The student retains the right to appeal an academic dismissal as per the Judicial Policies section.</p> <p>Each student is assigned a faculty advisor and is required to meet with them for advising on academics and professional growth at least once per semester. These meetings are typically held at the midpoint of each semester. Improvement strategies are discussed at the meeting with the student to help the student succeed in these courses. The student may approach any other member of the faculty as well for discussions on academic and professional issues.</p>		
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	<p>Students who are on academic probation or have been granted an appeal of dismissal may have additional strategies for success offered to them by Program faculty. These strategies may include, but are not limited to, mandatory class attendance, mandatory tutoring, mandatory meetings with faculty on a regularly scheduled basis, additional assignments, remediation, and/or assigned elective rotation.</p> <p>The University has a formal financial aid policy regarding sufficient academic progress in the PA Program. If a student fails to make sufficient academic progress in the PA Program, the student's financial aid package may be affected, and the student will be responsible for additional costs. Information about this policy is available through the Financial Aid Office.</p> <p>Students with a documented disability who wish to request academic adjustments should contact the Director of Student Accessibility (Dooling Hall, Room 20, extension 1453).</p>		
A3.12d: The program publishes, consistently applies, and makes readily available to enrolled and prospective	A minimum of 500 hours of direct patient care experience in the U.S. (paid, volunteer, or shadowing).	DeSales University PA Program Website→Admi	https://www.desales.edu/programs/grad/mspas

students any admission and enrollment practices that address: d) required work experience		ssion Requirements	
A3.12e: The program publishes, consistently applies, and makes readily available to enrolled and prospective students any admission and enrollment practices that address: e) required technical standards for enrollment.		DeSales University PA Program Website→Out comes, Technical Standards, & Competencies →Review our technical standards	https://www.desales.edu/academics/mspas/technical-standards
A3.14b: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: b) requirements and deadlines for completion of the program	<p>There are no deadlines for completion of the program.</p> <p>Graduation Requirements</p> <p>To qualify for graduation with the Master of Science in Physician Assistant Studies (MSPAS) degree, students must:</p> <ul style="list-style-type: none"> Follow the approved course of study, satisfactorily completing all courses within the Program. Complete all courses with a cumulative 3.0 (B) average, with no course or rotation below a 2.0 (C). C- in any course or rotation, does not meet this standard. 	PA Program Student Manual	

	<ul style="list-style-type: none"> • Settle all financial accounts with the University and return all library materials. • Repeat, as approved, and earn a minimum grade of C for any required course or rotation for which a grade of C- or below was earned. • Successfully complete the Summative Experience. 		
A3.14c: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: c) policies and procedures for remediation	<p>Test/Assignment Remediation Policy Remediation is conducted by the Program to assess whether a student possesses the knowledge necessary for clinical practice. It is not considered a disciplinary action, but rather an academic support mechanism designed to promote student success and ensure competency.</p> <p>Students are required to follow the Program's remediation policy. If a student earns less than 70% on any assessment in the curriculum, remediation will be mandatory. Ideally, all didactic remediation will be completed within one month of the assessment.</p> <p>Didactic Phase Remediation During the didactic portion of the curriculum:</p> <ul style="list-style-type: none"> • The course instructor will notify the student via email and provide a self-reflection form. • The student must complete and submit the self-reflection form before 	PA Program Student Manual	

	<p>meeting with the instructor.</p> <ul style="list-style-type: none"> • The remediation process may include: <ul style="list-style-type: none"> • Review and discussion of the self-reflection form. • Identification of knowledge deficits. • Exploration of contributing factors (e.g., study habits, time management). • Evaluation of study methods and test-taking strategies. 		
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	<p>Students are expected to demonstrate understanding of the subject matter with minimal prompting during remediation. If knowledge gaps persist after the initial meeting, the student may be assigned additional work or assessments. The outcomes of these assignments will be reviewed to determine if remediation goals have been met.</p> <p>Additional Remediation Requirements</p> <p>Remediation may also be required for other course assignments, in accordance with the course syllabus and at the discretion of the course director.</p> <p>Clinical Year Remediation For detailed information about remediation procedures during the clinical year, refer to the section titled <i>Remediation Policy for the Clinical Year</i>. Ideally, all clinical year remediation will be completed before the end of the next rotation.</p> <p>Course Remediation Policy</p> <p>Each course listed in the curriculum is a required course. All required courses need a minimum of a 2.0 (C) in order to graduate from the PA Program. Grades for each course in the curriculum are available on Brightspace or WebAdvisor Self-</p>		
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	<p>Service. Any course or rotation with a final grade below a 2.0 (a C- is not acceptable) needs to be successfully repeated by the student with at least a C on the repeated course in order to graduate. Courses are only offered once per year and must be repeated in the semester that they are offered by the university. Students who have not demonstrated mastery of the material in the didactic courses by earning a 2.0 or C will have to repeat this course(s) before beginning their clinical rotations. If a student misses two or more semesters in the didactic year while awaiting course repeat, they may be required to sit for a competency exam before they are readmitted. Costs associated with repeated courses are the student's responsibility. Consistent with university policy, for courses that are repeated, the repeated grade that is earned will be used in the determination of the GPA; however, the probation is not rescinded.</p> <p>Remediation Policy for the Clinical Year</p> <p>To demonstrate academic and clinical progress, students are required to earn a minimum of 70% on the following clinical year assessments:</p> <ul style="list-style-type: none"> • End-of-rotation examination • Elective paper and project • Written research paper • Professional presentation 		
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	<ul style="list-style-type: none"> • Oral exam • Patient education assessment • Directed practical patient encounter • Directed practical presentation <p>Students failing to meet these standards are required to complete the following remediation activities by the Call Back Day of the following rotation, unless otherwise specified. Details for the remediation and retesting are listed individually in this section.</p> <p>Remediation is conducted to ensure that the student has achieved the learning outcomes for the course or rotation. Satisfactory academic and professional progress in the clinical year is needed to meet the program's required competencies and graduation requirements. Failure to complete the remediation requirements successfully may result in a grade penalty, up to and including zero.</p> <p>End of Rotation Exam</p> <ul style="list-style-type: none"> • Remediation entails submission of a written assignment based on learning objectives, related to the items answered incorrectly on the written exam, and how they correlate to the rotation specialty. • Responses should be written from the lens of the rotation specialty. • The student should demonstrate an understanding of the topic and include current (within 5 years) references. 		
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	<p>Appropriate peer-reviewed references include textbooks from the recommended book list or a current peer-reviewed source. All answers must be referenced.</p> <ul style="list-style-type: none">• The end-of-rotation exam remediation should be submitted to the Clinical Assistant via email by 11:59 pm on the first Friday of the next rotation.• Proper AMA 11th edition format is required for the reference page.• Acts of plagiarism (i.e., copying and pasting directly from published resources, duplicating prior work submitted by classmates, AI-generated answers, and improper citation) will not be tolerated.• Remediation assignments may be subject to cross-reference through Turnitin at the faculty member's discretion.• Responses should ideally be in full sentences and should fully represent the student's understanding of the material.• Questions regarding the assignment should be addressed before the assignment deadline and should be submitted to the Clinical Assistant, who will direct the question to the appropriate faculty member.• Failure to complete remediation by addressing all the learning objectives		
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	<p>in the format described above by the deadline may result in a zero for the written exam.</p> <ul style="list-style-type: none"> • Accepted test question inquiries may result in a grade change. If the grade change results in a passing grade, the student will be notified that remediation is not necessary. • Please see Clinical Year Test Review instructions. <p>Elective Paper and Project</p> <ul style="list-style-type: none"> ○ Remediation of the elective project requires resubmission of the assignment. ○ Failure to submit the corrected assignment by the following Call Back Day may result in a zero for this assignment. ○ Students may be required to remediate part or all of the assignment at the discretion of the Program faculty. <p>Oral Exam</p> <ul style="list-style-type: none"> ○ Remediation will be required if the student earns less than 70% on either the oral exam or the patient education assessment. ○ Remediation entails meeting with a faculty member to repeat an 		
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	<p>examination based on the topic area of the original exam.</p> <ul style="list-style-type: none"> ○ A faculty member will contact the student to arrange the date and time. ○ Additional assignments may be given as part of the remediation process. <p>Directed Practical and Presentation</p> <ul style="list-style-type: none"> ○ Students will be required to meet with a faculty member to remediate each component for which the student earns a grade of less than 70%. ○ Directed Practical remediation - This remediation may include review of the patient encounter, discussion on areas of improvement, and/or repeating the directed practical. ○ Presentation – The student will be given a case and will have 5 minutes to review the case and prepare to present to the faculty member proctoring the assessment. ○ The student will be contacted by the Clinical Team to schedule the remediation. ○ Students may be asked to meet with a faculty member to discuss areas of improvement despite earning a grade of > 70%. 		
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	<p>Research Paper and Professional Presentation</p> <ul style="list-style-type: none"> ○ Students will be required to meet with a faculty member to remediate each component for which the student earns a grade of less than 70%. ○ Remediation for the written research paper requires resubmission of the paper, considering the grader's comments, before submitting. ○ Remediation for the presentation requires a repeat presentation to be scheduled by the Clinical Team. The audience for this presentation may vary. ○ Assignments may be subject to cross-reference through Turnitin at the faculty member's discretion. ○ Failure to submit the corrected research paper by the following Call Back Day will result in a zero for the paper. <p>Summative Remediation Policy</p> <p>Written Exam:</p> <ul style="list-style-type: none"> ● The student must earn 70% or higher on this examination to pass this assessment. ● If the student does not earn the minimum score of 70% or higher, the 		
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	<p>student will be required to take a second examination by the end of the summative week.</p> <ul style="list-style-type: none"> • If the student does not earn a minimum score of 70% on the 2nd attempt, the student will be required to complete and pass an additional 5-week rotation at the student's expense, which includes all the required assessments of that rotation. • Following successful completion of the rotation, the student must then take and pass a summative written examination with a minimum score of 70%. • If the student fails the rotation or does not earn a minimum of 70% on the 3rd attempt at the summative exam, they will be dismissed from the Program. <p>All Other Summative Assessments:</p> <ul style="list-style-type: none"> • The student must earn 70% or higher on each component to pass these assessments. • If the student does not earn the minimum score of 70% or higher on each section, the student will be required to take a second examination by the end of the summative week. No more than 2 remediation tests will be permitted. • If the student does not earn a 		
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	<p>minimum score of 70% or higher after three total attempts (one initial and two remediations), the Program may add other qualifiers for graduation based on the demonstrated knowledge deficit on a case-by-case basis.</p> <ul style="list-style-type: none"> ○ These may include, but are not limited to, written assignments, tutoring, skill assessment, or repeating a rotation. ○ Failure to complete successful remediation as determined by the Program will prevent the student from graduating. <p>Professionalism:</p> <ul style="list-style-type: none"> ● This activity is not graded but is a review of the individual student's professional development throughout their PA education. ● Students who do not meet professionalism requirements will be referred to the Professionalism Committee. <p>General Summative Remediation Policy:</p> <ul style="list-style-type: none"> ● Remediation is scheduled at the Program's convenience. ● For all activities during the Summative Experience, professional behavior will be expected. <ul style="list-style-type: none"> ○ If unprofessional behavior 		
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	<p>occurs during any assessment, the instructor can remove the student from that exam and require the student to remediate.</p> <ul style="list-style-type: none">• Egregious behavior may cause the student to fail the entire Summative Experience.		
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<p>A3.14d: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: d) policies and procedures for deceleration</p>	<p>Deceleration Policy</p> <p>The DeSales University Physician Assistant program is designed to be delivered and completed on a full-time basis over 24 months. Deceleration, as defined by the ARC-PA, is the “Loss of a student from the entering cohort, who remains matriculated in the physician assistant program.” Students who complete the Program requirements within the calendar year that their cohort graduates are not considered decelerated. Requests for deceleration will be handled on a case-by-case basis after full evaluation by the Program Director. Students must submit a written request to the Program Director to decelerate voluntarily. Reasons for deceleration may include, but are not limited to, personal, family, health, or academic concerns that impact the student’s ability to successfully progress through the curriculum. Deceleration is only permitted once during the program. If a student decelerates at any point in the didactic year, they will reenter with the next incoming cohort of students at the beginning of the corresponding semester of the didactic year. If a student decelerates at any point of the clinical year, they must start at the beginning of a rotation. Upon return in the clinical year, remaining rotations will be scheduled according to availability and are at the Program’s discretion. If a student misses two or more semesters in the didactic year or misses three or more consecutive rotations, they may be</p>	<p>PA Program Student Manual</p>	
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	<p>required to sit for a competency exam before they are readmitted. The content of this exam will be determined by the Program. This examination is designed to assure the Program that the student has retained sufficient base knowledge to return to the Program. A grade of 70% or greater must be achieved to restart. If a student fails the exam, they may retake it one additional time. If this exam is not passed with a grade of at least 70% the student is denied reentry into the Program. Deceleration automatically results in delayed completion of the Program, and any additional financial burdens are the responsibility of the student and may affect financial aid processes.</p>		
<p>A3.14e: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: e) policies and procedures for withdrawal</p>	<p>Withdrawal Policy</p> <p>To withdraw from the graduate program, the student must:</p> <ul style="list-style-type: none"> • Resolve all financial indebtedness to the University. • Complete a program withdrawal form available from the Program Director. • The last date of attendance is the date of withdrawal in all cases. 	<p>PA Program Student Manual</p>	

<p>A3.14g: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: g) policies and procedures for student grievances</p>	<p>Student Safety and Grievances</p> <p>The safety of the students is a priority of the Program. If at any time a student feels unsafe or has experienced negative events that interfere with the learning process, they should remove themselves immediately from the situation and report it to the Program Director, Assistant Program Director, Director of Didactic Education, or Director of Clinical Education. In addition, the University has a formal process for grievances and allegations of harassment. Allegations of mistreatment can be reported through the formal University policy. This policy and procedure can be found in the <i>Graduate Catalog</i>.</p>		<p>https://catalog.desales.edu/content.php?catoid=19&navoid=433&hl=grievance&returnto=search#academic_grievance_petition</p> <p>https://catalog.desales.edu/content.php?catoid=19&navoid=434&hl=grievance&returnto=search#grievance-procedures</p>
<p>A3.14h: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: h) policies and procedures for student appeals</p>	<p>Judicial Policies and Appeals</p> <p>The University's regulations regarding academic policies, academic due process, appeals, plagiarism, and cheating are listed in the <i>Graduate Catalog</i>. The Physician Assistant Program complies with the University's policies in these matters. Students with issues in a particular course should initially see the Course Director for the course. If the issue remains unresolved, students may then bring the matter to the Program Director, who may intervene in the situation. If the student is still dissatisfied with the handling of this matter, they may file a</p>	<p>PA Program Student Manual</p>	

	<p>written appeal with the PA Academic Appeals Committee. The Medical Director serves as the Chairperson of the Academic Appeals Committee. The next level would be to petition the Dean of the College of Healthcare Professions, who may resolve the issue or allow the student to take the issue to the Academic Affairs College of Graduate Education. The final appeal of any issue is through the Provost. The Provost will investigate the issue and make the final decision regarding the matter. The decision of the Provost is final. All appeals must be made in writing.</p> <p>Protocol for Appeals of Dismissal</p> <ul style="list-style-type: none"> • Probation cannot be appealed since no adverse action has been taken. • The student always retains the right to due process. If the student receives a letter of dismissal from the Program for academic or professional reasons, they may appeal this decision. • The student will receive notification both via email and mail. The student has one week to appeal from the date of the email. • If the student decides to appeal, they should appeal in writing and 		
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	<p>address the letter to the DeSales Physician Assistant Program Appeals Committee. This letter should contain the reason for the appeal and any mitigating circumstances.</p> <ul style="list-style-type: none"> • The appeal letter should be submitted to the Program Assistant, who will distribute the written appeal to all members of the Appeals Committee. • The appeals committee may request to meet with the student. • The Appeals Committee should ordinarily decide within two weeks. The decision can be to accept the appeal, to accept the appeal with conditions, or to decline the appeal. Conditions may be included at the discretion of the committee and may include, but are not limited to, mandatory class attendance, meetings with faculty, and extra reports or readings. • The decision of the Appeals Committee is provided to the student in writing. • The Program Director, Assistant Program Director, Director of Didactic Education, and Director 		
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	<p>of Clinical Education are not involved in evaluating or adjudicating student appeals.</p> <ul style="list-style-type: none"> • The Program Director, Assistant Program Director, and faculty members will remain available to the student for academic advising; however, they may not assist the student in formulating their appeal. • Further appeals may continue at the student's discretion per university policy as given in the <i>Graduate Catalog</i> on a two-week cycle. The next avenue for the student is to appeal to the Dean of the College of Healthcare Professions. The Dean may rule on the appeal or refer it to the Academic Affairs College of Graduate Education. This committee then makes a recommendation to the Provost of the University, who will decide on the appeal. The decision of the Provost is final. • Students in the didactic year may continue in the DeSales Physician Assistant Program while appeals are pending. • Students in or entering the clinical year will not be allowed to participate in 		
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	<p>rotations until the appeal is finalized. Resuming clinical rotations must begin at the start of a rotation.</p> <ul style="list-style-type: none"> • If the dismissal is upheld, the student's financial obligation will date back to the original dismissal. Students may incur additional costs if the appeal is accepted. It is the student's responsibility to contact the Financial Aid Office concerning these issues. <p>If a student decides not to appeal further, the Program Director should be made aware as soon as possible to expedite settling all student accounts.</p>		
<p>A3.14i: The program publishes, consistently applies, and makes readily available to enrolled and prospective students: i) policy for student employment while enrolled in the program</p>	<p>Work Policy</p> <p>Students are not required to work for the Program in any capacity nor substitute or function as instructional faculty, clinical, or administrative staff.</p> <p>The Physician Assistant Program realizes that students have different financial obligations and may need to work while being a student. The Program advises that students consider the rigor of this curriculum when determining a potential work schedule. The student will be expected to attend all mandatory requirements</p>	<p>PA Program Student Manual</p>	

	<p>of the didactic year. This curriculum will require a great deal of commitment on the part of the student.</p> <p>During the clinical phase of the Program, the Program will not allow the student to alter the rotation or site schedule to accommodate a working schedule. Students are reminded that the clinical rotation schedules may include night shifts and weekends as part of the learning experiences.</p>		
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